

CRESCENT SCHOOL DISTRICT

REQUEST FOR PRE-ARRANGED ABSENCE

This form is required to excuse any absence of 2 or more days. Fill out the class schedule/grade and have each of your instructor's enter your current grade and indicate his or her approval and sign. Then have your parent sign this form and return it to the office for the Principal's approval at least 3 days prior to absence.

Name: _____

Dates Planned to be Absent: _____

Reason for Absence: _____

PERIOD	CLASS OR GRADE	CURRENT GRADE	EFFORT	INSTRUCTOR'S SIGNATURE	APPROVED YES/NO
0					
1					
2					
3					
4					
5					
6					

This will be an unexcused absence if "NOT APPROVED" is checked.

NOT APPROVED: _____ Reason: _____

Parent's Signature

Principal's Signature